

INSTRUCTIONS FOR COMPLETING THE CHLORINE RESIDUAL QUARTERLY OPERATING REPORT

1. Public water system information

Print or type the name of the public water system (PWS) and the name of the source treatment unit (STU).

Enter the PWS ID number and STU ID number.

2. Laboratory information

Enter the Reporting period, Analytical Lab Name and Analytical Lab ID number.

3. Sample entry

Enter the Month and monthly average of the total chlorine result in mg/L.

Enter the total number of chlorine samples taken for the month.

Enter the Quarterly arithmetic average for all of the total chlorine result taken in the quarter.

Calculate and enter the running annual average total chlorine result based on the current and the three prior quarter averages.

Compliance with the MRDL for chlorine shall be based on a running annual arithmetic averages of the quarterly averages. If the running annual average the MRDL, the system is in violation of the MRDL and must notify the public according to rule 3745-81-32, in addition to reporting to the director within ten days following the end of the month.

Routine monthly monitoring shall include monitoring of the total chlorine residual with the total coliform sampling.

4. Sign off

Print or type the name of the certified Operator and the Operator's Certification Number.

The Responsible official must sign and date the form.

5. Reporting

Return the completed report to your district office no later than 10 days after the end of the month you are reporting.