

DATA REQUEST FORM

OHIO DEPARTMENT OF NATURAL RESOURCES
DIVISION OF WILDLIFE
OHIO BIODIVERSITY DATABASE PROGRAM
2045 MORSE RD., BLDG. G-3
COLUMBUS, OHIO 43229-6693
PHONE: 614-265-6452; FAX: 614-267-3096

INSTRUCTIONS:

Please complete both sides of this form, sign and return it to the address or fax number given above along with: **(1)** a brief letter describing your project, and **(2)** a map detailing the boundaries of your project site. A copy of the pertinent portion of a USGS 7.5 minute topographic map is preferred but other maps are acceptable. Data requests will be completed within approximately 30 days. If you fax in your request you do not need to mail the original unless otherwise requested.

FEES:

As of June 2010, we have temporarily suspended charging a fee until a review of the data request process has been completed.

WHAT WE PROVIDE:

The Biodiversity Database is the most comprehensive source of information on the location of Ohio's rare species and significant natural features. Records for the following will be provided: plants and animals (state and federal listed species), high quality plant communities, geologic features, breeding animal concentrations and unprotected significant natural areas. We also provide locations for managed areas including federal, state, county, local and non-profit sites, as well as state and national scenic rivers. A minimum one mile radius around the project site will automatically be searched. Because the data is sensitive information, it is our policy to provide only the data needed to complete your project.

Date: _____ Company name: _____

Name of person response letter should be addressed to: Mr. Ms.

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

E-mail address: _____

Project Name: _____

Project Number: _____

Project Site Address: _____

Project County: _____

Project City/Township: _____

Project site is located on the following USGS 7.5 minute topographic quad(s): _____

Description of work to be performed at the project site: _____

How do you want your data reported? (Both formats provide exactly the same data. The only difference is in the format of our response. The manual search is most appropriate for small scale projects or for those who do not have GIS capabilities. Please choose only one option.)

Printed list and map (manual search) _____ **OR** GIS shapefile (computer search) _____

Additional information you require: _____

How will the information be used? _____

I certify that data supplied by the Ohio Biodiversity Database Program will not be published without crediting the ODNR Division of Wildlife as the source of the material. In addition, I certify that electronic datasets will not be distributed to others without the consent of the Division of Wildlife, Ohio Biodiversity Program.

Signature _____

Date: _____