

# Welcome to Fee Emission Reporting Training



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# Emission Report Training Goals

- Program History
- Facility Requirements
- Fiscal Importance to DAPC
- Roles & Responsibilities
- Answer questions that arose from Employee Interviews during Program Review of LAAs
- Your Questions



# PIER Unit

- STARS2 / Air Services Support
- Data Maintenance – no longer!
- PTI/PTO Issuance – now PTIO issuance
- Permit Revocations
- FEES – Enforcement Actions, OFA & AGO collections
- Emission Reporting
- Misc., Process Improvements, Rules, etc...

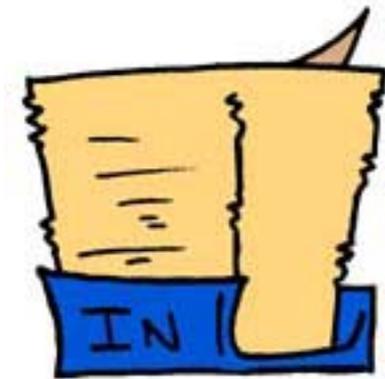
# Fee Contact Responsibilities



- Invoicing
- FER review follow-up w/ DO/LAAs
- Ensure facilities are reporting under correct fee program
- Fiscal Activities/ Late Invoices/ Collections
- NOVs, Enforcement
- PBR
- Detailed notes for Emissions Report & Invoicing Objects

Prior to STARS2, we used to have a “Data Plan”.

- DOLAAs now have control of all their data.





## Non-Title V Survey Results

- Customers prefer two-year cycle
- Even though facilities have access to internet, respondents stated they had reservations, concerns with security, errors.
- Facilities liked concept of “auto invoicing” but would generate adjustments after the fact.



# Non-Title V “Blue Card” Program

- OAC Chapter 3745-78 requires fee paid on actual emissions (facility wide)
- Facilities which are not Title V
- Facilities report biannually
- Why Every Two?



## WHO is required to report?

- Owners or Operators of facilities that are required to apply for and obtain a PTO or registration must pay the fees.
- So, facility may have received PTI, but not yet had PTO issued. They should pay.
- “I only lease this facility...”



## What is a typical NTV source?

Gas Stations	Paint Booths	Dry Cleaners	Concrete Plants
Printing operations	Some Portables	Generators	?

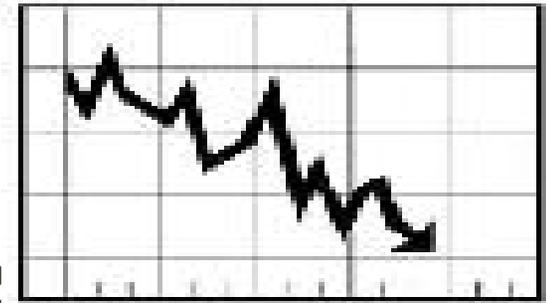
# NTV Fee Program History

Cycle	94-95	96-97	98-99	00-01	02-03	04-05	06-07	08-09
#	20,357	11,618	11,209	10,617	10,360	9,327	7,443	7,001
WD	9,572	1,500	1,592	1,113	576			
\$\$	1.7 M	1.58 M	1.53 M	1.46 M	1.41 M	1.9 M	1.5 M	1.3 M?

# Losing Money ?

## 2004-2005 Billing Cycle

- Facilities going PBR
  - unknown fee impact.
- Fiscal importance to DAPC
  - NTV fees used to obtain USEPA "Section 105" Grant Match
- Continual Loss of GRF
- New Environmental Protection Fund



# DAPC needed MORE MONEY!

- Fee Increases for 2004-05 cycle
- Changed emission categories
  - “More than zero, but less than 10 TPY”
  - “10 or more, but less than 50 TPY”





## 2004-05 Change in Fees

- “More than zero, but less than 10 TPY”  
\$ 100 per year \$25 ↑
- “10 TPY or more, but less than 50 TPY”  
\$ 200 per year \$125 ↑
- “50 TPY or more, but less than 100 TPY”  
\$ 300 per year
- “100 TPY or more”  
\$ 700 per year



## The OLD Blue Card Review Process

- PIER mails “Blue Cards”
- Facility returns card to PIER
- PIER compiles data and sends the blue card & accompanying reports to the DO/LAAs
- DO/LAAs review and “approves” report
  - There is no ‘HOLD’ function; 45 & 90 day review time suggested
- PIER enters returned information and acts performs proper action(s)
  - Invoice, updates data, & withdraws sources/facilities



## **Blue Cards in STARS2**



# Components of Review Process

- Report Form
- Field Office Review (Report States: In Progress, Submitted, approved, revision requested)
- Undeliverable Mail (blue cards & invoices)
- ‘Auto-Generation’ of NTV reports is final step



2008-09  
“Blue Card”  
Report Format



## Field Office Review – ALL Electronic

- No hardcopy review sheets to track
- Everything is done in STARS2.
- Must resolve anything having the status of “*Submitted w /Caution*” – dolaa must give information to enable Elisa to invoice.
- Shutd, PBR and Split ownership may create 1 year only blue card(s).



# Undeliverable Blue Card Reports/Invoices

- Review Information RUM workflow tasks done by Toi now.
- Update Information as necessary in the facility profile
- Complete workflow task
- Provide best possible shutdown/withdrawn dates
- Report will serve as vehicle to perform the changes in all programs.
- *IMPORTANT*: There are specific time tables, warning letters & monetary penalties involved. **Quick response is necessary.**



## “First Notice” Blue Card

- This lets owners/operators know they've missed the report deadline.
- Sent from PIER after the first round of cards are entered.
- This creates a second round or review sheets and undeliverable mail issues.

# The Stragglers *a.k.a. Strugglers!*



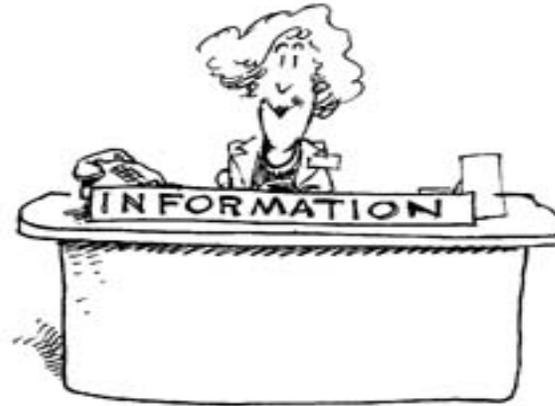
Facilities that fail to submit a report are the most painful and burdensome to deal with.

# Phone Call Assistance



- Listing of FAQ on NTV web page
- List of FAQ for people taking calls – see folder insert
- “How much is the fee?”
- “How do I fill out the report?”
- Change of ownership.  
Complete information on old and new owner with dates on side 2 of form.

# STARS2 Information You'll Have Access to...



- Ownership, billing, amounts
- Payment history
- Reporting Category Notes (migration)
- Report entry, dates, review information



## How do I handle...?

- Facility was marked as shutdown but really wasn't
- Owner/operator died
- Owner moved to another state, another country
- Portables relocating...where to?  
DUNNO!
- Change in Facility Physical Location



# DO/LAA Responsibilities

- For locals, performance standards in contract.
- You have flexibility in level of review, tracking, filing.
- Customer Support
- Provide assistance with estimating emissions



# DO/LAA Responsibilities...

Verify Blue Card information

Investigate undeliverable mail by providing CO with updated facility information; addresses, contact withdrawal information, closure

Develop EAR for non-responders (TV/SMTV)

Timely return of Blue Card Reports to CO



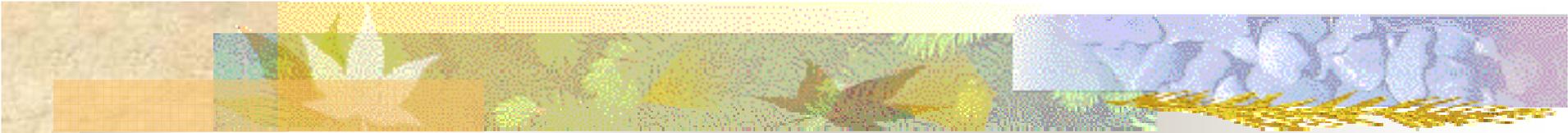
# Resources

- County Auditor's Office
- Secretary of State Web Site <http://www.sos.state.oh.us/>  
Statutory Agent, under 'Business Services'
- [www.switchboard.com](http://www.switchboard.com)
- Illinois Emissions Calculator  
<http://www.epa.state.il.us/air/aer/calculate/index.html>
- OCAPP's guide for estimating emissions
- NTV web page for additional resources
- Answer Place Topics & Videos



# Synthetic Minor Title V Fees

- A 'new' fee program started in 2000 for cy 1999 emissions. WHY?
- What makes a facility subject to SMTV fees?
- FESOP/ SynMin PTI must be issued December 31<sup>st</sup> to be "in."
- Purpose -> Get them out of Title V; restrict emissions below TV thresholds.



## SMTV Fees (continued...)

- Fee structure is different from NTV and TV programs.
- Facilities required to submit in eBusiness: Air Services; cannot use hard copy form. Exception: Amish.

# Title V Fees

- 2009 = \$ 43.83/ton
- Air Services used to generate FER/EIS/ES
- Important Guides – 71 & 72
- For both TV & SMTV Shutdown/dismantled by 12/31, no FER required.





# Permit versus Fee Status

- TV-> SMTV
- SMTV->NTV



# DAPC Refund Policy

- 1997 policy included in handouts
- In process of being revised



## Final Item of Business

- So you know when to expect calls, I will send an e-mail to people when the Non-Title V mailing is actually sent. We're going to try for February 26<sup>th</sup>.

# Time for Questions and Concerns...

